



# Business Emergency Information Form

If you have completed this form for the current year, please disregard.

\_\_\_\_\_, 20\_\_\_\_\_

To better serve our community, the Reynoldsburg Division of Police is updating our Emergency Business Information list and would like to request your assistance.

Please take a moment to complete this form and return it to the Division of Police as soon as possible, or call 866-6622 and request an officer to pick up the form. If you have any questions or concerns, please contact the Community Service Officer, Monday thru Friday, 7:30 a.m to 3:30 p.m.

Business Name:	
Business Address:	
Business Phone:	Business Hours:
Business E-Mail:	

### EMERGENCY NOTIFICATION INFORMATION

(We will attempt to contact the first number on the list)

Primary Contact:	Phone #:	Phone #:
Secondary Contact:	Phone #:	Phone #:
Third Party Contact:	Phone #:	Phone #:

Do you have an alarm?  YES  NO If yes, type of alarm \_\_\_\_\_

Alarm Company: \_\_\_\_\_ Phone #: \_\_\_\_\_

Additional information: Special deliveries, janitorial services, late shifts, etc:

Thank you,  
 Chief of Police  
 Reynoldsburg Division of Police