



## EXHIBITOR APPLICATION & AGREEMENT

Please complete and sign both sides of Application and return by August 19, 2011.

Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Business Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail (for confirmation only) \_\_\_\_\_

☆☆☆☆☆☆☆☆☆☆ **Choose Your Level of Participation** ☆☆☆☆☆☆☆☆☆☆

**\_\_\_\_\_ \$500 - Wild West Sponsor**

- Company logo on front cover of the Taste of Reynoldsburg Exhibitor Directory
- Company logo on promotional banner displayed at the event
- Two exhibit spaces with covered tables in a premium covered location
- Company name and logo on all promotional material and posters distributed to local businesses for promotion of event
- Promotion in local newspaper and a banner ad on the Chamber website
- Two free inserts in the Chamber newsletter - you pick the months you want to advertise
- If you are a food vendor, your temporary health permit will be paid by the Chamber

**\_\_\_\_\_ \$350 - Silver Spur Sponsor**

- Company name on inside sponsorship area of the Taste of Reynoldsburg Exhibitor Directory
- One exhibit space with covered table in a premium covered location
- Company name on all promotional material and posters distributed to local businesses for promotion of event
- Promotion in local newspaper and on the Chamber website
- One free insert in the Chamber newsletter - you pick the months you want to advertise
- If you are a food vendor, your temporary health permit will be paid by the Chamber

**\_\_\_\_\_ \$150 - Mustang Sponsor**

- One exhibit space with table (no cover provided)
- Listing in the Taste of Reynoldsburg Exhibitor Directory
- If you require a tent or tent space there is an additional fee of \$95.00. You may supply your own tent (10' x 10' maximum size)
- If you are a food vendor, you are responsible for paying for your temporary health permit.

Need a tent? Yes \_\_\_\_\_ No \_\_\_\_\_

**•• If you are not a Chamber member, please add \$50 to sponsorship levels. Or take this opportunity to join the Chamber!**

**Important! If you are a Wild West Sponsor or a Silver Spur Sponsor and will be using your own tent in lieu of a covered space, please let us know. If you are a Mustang Sponsor and need a tent, you will also need to let us know. Please include this information with this application. Tent Requirement:** \_\_\_\_\_

**\*Please specify food items to be offered (MUST BE COMPLETED)**

Food samples to be priced between \$1 - \$3 – you can **NOT** give away food. **Non-Food Vendors:** Food and/or beverages can **NOT** be sold or given away. **You can sell merchandise.**

**Mail or fax payment and application to the:**

Reynoldsburg Area Chamber of Commerce • 1580 Brice Road • Reynoldsburg, OH 43068 • Fax (614) 866-7313  
 Questions? Call Jan Hills, President, RACC at (614) 866-4753, Linda Smith, Co-Chair at (614) 328-7979  
 or Molly Wefel, Co-Chair at (614) 861-7113.

Please fill out payment information, read and sign the agreement on the reverse.

Agreement must be mailed or faxed with registration form.

Office Use Only

Amount Received \$ \_\_\_\_\_ Paid by:  Check # \_\_\_\_\_  Credit Card

Date Received \_\_\_\_\_ Booth # \_\_\_\_\_

# Taste of Reynoldsburg 2011

## HOEDOWN AT HUBER

### EXHIBITOR AGREEMENT

All exhibitors are bound by the following rules and regulations, as well as any additional requirements set forth by the RACC Taste of Reynoldsburg 2011 Committee.

**SET-UP:** Setup is Tuesday, September 13th beginning at 11:00 AM. Booth space not in place by 3:30 PM will be forfeited. No refunds will be given for forfeited space.

**TEARDOWN:** Teardown starts no earlier than 8 PM on the 10th, and must be completed by 9:00 PM. All debris from Exhibitor booths needs to be cleaned up and deposited in dumpsters by Exhibitors. Exhibitors may not begin packing up or moving out prior to 8 PM.

#### BOOTH SPACE:

1. Booth assignments will be made on a first come, first serve basis by the Taste of Reynoldsburg 2011 Committee. Decisions of the committee are final. Special needs of exhibitors will be accommodated whenever possible.  
**Participants who need electrical power must provide their own generators.**
2. Booth space may not be transferred to any other business or organization.
3. Only the designated space holder may display in any booth.
4. Exhibitors must confine their displays to the perimeter of their booth space. No signs, display furniture, merchandise, or other display items may block any other display or portion thereof.
5. Exhibitors are expected to maintain their own booth space and carry trash to receptacles. Food Vendors are asked to please properly dispose of any grease and NOT dump it on the ground.

**BOOTH DESIGN AND DISPLAYS:** Booths must be neat and professional in appearance. Tables will be provided. Shelves and other display aids may be utilized by exhibitors. No amplifiers, alarms, flashing lights, loud music or other loud or distracting display may be used by any Exhibitor. No signs or other materials advertising or referring to non-participating businesses are permitted in the area.

**FIRE REGULATIONS:** Exhibits must conform to fire regulations. This means that Taste of Reynoldsburg participants must supply their own appropriate fire extinguisher. No cooking is permitted directly under the tents.

**LIABILITY:** The Exhibitor hereby indemnifies and shall hold harmless the RACC, its officers, directors, employees, agents, and the exhibit facility against all losses, costs, damages, liabilities, causes of action, and debts or expenses, which may be asserted against them with regard to Taste of Reynoldsburg 2011.

**FOOD VENDORS:** Participating food establishments must comply with all health department regulations. The RACC will purchase the necessary food vendor's license for eligible sponsors for the day of the event. All others are responsible for paying for their own temporary food vendor's license. **All food samples are to be sold for \$1 to \$3. No food is to be given away free and non-food vendors may not sell food. RACC is the sole beverage provider at the Taste. Food and non-food vendors may not sell or give away beverages including water.**

I have read and agree to comply with all terms in this agreement.

Date \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Please Print Name \_\_\_\_\_

**APPLICATIONS NOT ACCOMPANIED BY PAYMENT AND A SIGNED EXHIBITOR'S AGREEMENT WILL NOT BE PROCESSED. APPLICATIONS MUST BE RECEIVED BY AUGUST 19, 2011.**

Mail to: RACC • 1580 Brice Road • Reynoldsburg, OH 43068 Fax to: (614) 866-7313

*IF FAXING, PLEASE FAX BOTH SIDES OF THE REGISTRATION FORM/AGREEMENT.*

**Pay by Credit Card** (Visa/MasterCard/American Express)

\_\_\_\_\_  
Name as it appears on Credit Card

\_\_\_\_\_  
Credit Card #

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Signature

**Pay by Check** (payable to RACC)

Amount of Check \_\_\_\_\_