

EXHIBITOR APPLICATION & AGREEMENT

Please complete and sign both sides of Application and return by July 18, 2008.

Company Name		Contact Name	
Address	City	State	Zip
Business Phone	Fax	E-mail (for confirmation only)	

☆☆☆☆☆☆☆☆☆☆ **Choose Your Level of Participation** ☆☆☆☆☆☆☆☆☆☆

_____ \$500 - Touchdown Sponsor

- Company logo on front cover of the Taste of Reynoldsburg Exhibitor Directory
- Company logo on promotional banner displayed at the event
- Two exhibit spaces with covered tables in a premium covered location
- Company name and logo on all promotional material and posters distributed to local businesses for promotion of event
- Promotion in local newspaper and on the Chamber website
- Two free inserts in the Chamber newsletter - you pick the months you want to advertise
- If you are a food vendor, your temporary health permit will be paid by the Chamber

_____ \$350 - Field Goal Sponsor

- Company name on inside sponsorship area of the Taste of Reynoldsburg Exhibitor Directory
- One exhibit space with covered table in a premium covered location
- Company name on all promotional material and posters distributed to local businesses for promotion of event
- Promotion in local newspaper and on the Chamber website
- One free insert in the Chamber newsletter - you pick the months you want to advertise
- If you are a food vendor, your temporary health permit will be paid by the Chamber

_____ \$150 - Good Taste Sponsor

- One exhibit space with table (no cover provided)
- Listing in the Taste of Reynoldsburg Exhibitor Directory
- If you require a tent or tent space there is an additional fee of \$95.00. You may supply your own tent (10' x 10' maximum size)

Need a tent? Yes _____ No _____

•• If you are not a Chamber member, please add \$50 to sponsorship levels. Or take this opportunity to join the Chamber!

Pay by Credit Card (Visa/MasterCard/American Express)

 Name as it appears on Credit Card

 Credit Card #

 Expiration Date Signature

Pay by Check (payable to RACC)

Amount of Check _____

Food Vendors:

Food samples to be priced between \$1 - \$3 – you can not give away food.

Non-Food Vendors:

Food items cannot be sold including water. You can sell merchandise.

Mail or fax payment and application to the:

Reynoldsburg Area Chamber of Commerce • 1580 Brice Road • Reynoldsburg, OH 43068 • Fax (614) 866-7313
 Questions? Call Jan Hills, President, RACC at (614) 866-4753 or Linda Smith, Committee Chair at (614) 328-7979.
 Please read and sign the agreement on the reverse. Agreement must be mailed or faxed with registration form.

Office Use Only

Amount Received \$ _____ Paid by: Check # _____ Credit Card

Date Received _____ Booth # _____

Taste of Reynoldsburg 2008

Picnic in Paradise!

EXHIBITOR AGREEMENT

All exhibitors are bound by the following rules and regulations, as well as any additional requirements set forth by the RACC Taste of Reynoldsburg 2008 Committee.

SET-UP: Setup is Tuesday, August 12th beginning at 11:00 AM. Booth space not in place by 4 PM will be forfeited. No refunds will be given for forfeited space.

TEARDOWN: Teardown starts no earlier than 8 PM on the 12th, and must be completed by 9:00 PM. All debris from Exhibitor booths needs to be cleaned up and deposited in dumpsters by Exhibitors. Exhibitors may not begin packing up or moving out prior to 8 PM.

BOOTH SPACE:

1. Booth assignments will be made on a first come, first serve basis by the Taste of Reynoldsburg 2008 Committee. Decisions of the committee are final. Special needs of exhibitors will be accommodated whenever possible. Participants who need electrical power must provide their own generators.
2. Booth space may not be transferred to any other business or organization.
3. Only the designated space holder may display in any booth.
4. Exhibitors must confine their displays to the perimeter of their booth space. No signs, display furniture, merchandise, or other display items may block any other display or portion thereof.
5. Exhibitors are expected to maintain their own booth space and carry trash to receptacles.

BOOTH DESIGN AND DISPLAYS: Booths must be neat and professional in appearance. Tables will be provided. Shelves and other display aids may be utilized by exhibitors. No amplifiers, alarms, flashing lights, loud music or other loud or distracting display may be used by any Exhibitor. No signs or other materials advertising or referring to non-participating businesses are permitted in the area.

FIRE REGULATIONS: Exhibits must conform to fire regulations. This means that Taste of Reynoldsburg participants must supply their own appropriate fire extinguisher. No cooking is permitted directly under the tents.

LIABILITY: The Exhibitor hereby indemnifies and shall hold harmless the RACC, its officers, directors, employees, agents, and the exhibit facility against all losses, costs, damages, liabilities, causes of action, and debts or expenses, which may be asserted against them with regard to Taste of Reynoldsburg 2008.

FOOD VENDORS: Participating food establishments must comply with all health department regulations. The RACC will purchase the necessary food vendor's license for eligible sponsors for the day of the event. All others are responsible for paying for their own temporary food vendor's license. **All food samples are to be sold for \$1 to \$3. No food is to be given away free and non-food vendors may not sell food. RACC will be the sole beverage sellers at the Taste.**

I have read and agree to comply with all terms in this agreement.

Date _____

Authorized Signature _____ Please Print Name _____

APPLICATIONS NOT ACCOMPANIED BY PAYMENT AND A SIGNED EXHIBITOR'S AGREEMENT WILL NOT BE PROCESSED. APPLICATIONS MUST BE RECEIVED BY JULY 18, 2008.

Mail to: RACC • 1580 Brice Road • Reynoldsburg, OH 43068 Fax to: (614) 866-7313

IF FAXING, PLEASE FAX BOTH SIDES OF THE REGISTRATION FORM/AGREEMENT.